

**Press release (14.07.2015)**

## **CEDIES goes digital: students can now apply for financial aid in higher education online**

With a view to **simplifying** administrative requirements, the CEDIES will offer eligible students the opportunity to carry out their application for financial aid electronically, **as from 1 August 2015**.

The online service provides following **features**:

- a dynamic questionnaire that adapts to the user's profile, guides students step by step and without unnecessary loss of time through the procedure;
- pre-filling of the form with the user's personal data saved in the private eSpace;
- the authentication system and the electronic signature of the LuxTrust certificate enable highly secure exchanges and confidentiality of personal data;
- customization of the list of supporting documents;
- accessibility 24/7;
- online follow-up of the file and consultation of electronic messages sent by the CEDIES if the submitted file is incomplete.

This new service will be available on the **MyGuichet** platform of the Guichet.lu portal and enables an **interactive dialogue** online between students and the CEDIES.

The secure electronic services are accessible through a **private LuxTrust certificate** (ID card, Smartcard, Signing stick or Token). Users must register with MyGuichet beforehand in order to get an eSpace dedicated to the dialogue with administrations.

These new online services are a further step towards paperless exchanges of the State with citizens and businesses. They help students to introduce a complete application and also allow the CEDIES to optimize its internal processing of applications.

This offer is part of the '**Digital Lëtzebuerg**' strategy and is the result of close collaboration between the Ministry of Higher Education and Research and the Government IT Centre of the Ministry of the Civil Service and Administrative Reform.

It should also be mentioned that the CEDIES is moving and that the reception of students will be at the following **new address from August 6: 18-20 Montée de la Pétrusse**, in Luxembourg.

The administrative building of the Ministry of Higher Education and Research will bring different departments together: the department for financial aid for students, the department for information and documentation on higher education, the department for the registration and approval of foreign higher education diplomas, as well as the department for the recognition of diplomas and accreditation of prior and experiential learning of professional experience of the Ministry of Education, Children and Youth. Gathering those departments under one roof, easily accessible due to its close location to

the central station of Luxembourg city, will create synergies between entities, improve administrative processes and make life easier for the concerned users.

*Press release by the Ministry of Higher Education and Research and the Ministry of the Civil Service and Administrative Reform - Government IT Centre*

**Attachments:**

Press release in German and English

**INFORMATION NOT INTENDED FOR PUBLICATION:**

**Contacts:**

SCHOCKMEL Luc  
Ministry of Higher Education and Research  
E-mail: [luc.schockmel@mesr.etat.lu](mailto:luc.schockmel@mesr.etat.lu)  
Phone: (+352) 247-86633

HAMILIUS Nadine  
Government IT Centre  
E-mail: [nadine.hamilius@ctie.etat.lu](mailto:nadine.hamilius@ctie.etat.lu)  
Phone: (+352) 247- 82010